

WESTFIELD TOWNSHIP TRUSTEES

Special Meeting/Executive Session/Personnel compensation/General Business

January 20, 2012

10:00 am

Trustee Harris opened the special meeting with roll call at 10:00 am.

Trustees present: Ronald Oiler, Gary Harris and James Likley. Also in attendance was Wm. L. Thorne, Assistant Prosecutor, Richard Fletcher, Fire Chief and Martha Evans, Fiscal Officer.

MEDICOUNT SERVICE AGREEMENT

The board and Bill Thorne discussed the above mentioned agreement. Mr. Thorne and Medicount's legal representative have been in communication.

Listed are some points that have been corrected:

- Patent infringement (paragraph 9) The Issue was corrected to the satisfaction of Bill Thorne.
- Agreement is with the Board of Trustees not the Fire Department
- The term of 4 years does not seem to be an issue
- Mr. Thorne did caution what they tell you verbally that this program will do is not binding and you sign this agreement, you are still stuck with it. (Used the auditor's example) The chief had worked with the company before while at Mason and they are a reputable company. I have talked with 3 fire departments that have gone with this company and they are pleased. Trustee Oiler saw the Tuf Book during a demonstration. Trustee Likley asked Chief Fletcher if this contract and the system address the needs and wants of the department. The chief stated that the software will do what he feels he needs.
- The fiscal officer asked about the length of time to get all items transferred. The chief responded that it will take about 30 days to get it set up. The billing that Life Force has done will stay with them to get collected.
- Trustee Likley stated we have 2 entities for each call. This agreement/contract with Medicount will combine our present 2 entities into one making the process easier for our department and more reliable for reporting and billing. The chief is having an issue with EMS charts on transferring to the state reporting. The charges are: 6.5% for billing service and 5.5% for lap top & software is for 4 years; after that it would be only the 6.5%. The software license and lap top is very costly.
- EXHIBIT A is an addendum to protect the patient and health information.
- E-PCR (Electronic Patient Care Reporting) (charge of 5.5%) This is for the software & lap top. The patent infringement should be address in this agreement also. The chief called Medicount and they are willing to change this paragraph to read the same as in the service agreement. The trustees will wait until the change is made and is received from Bill Thorne.
- The department may need to have a printer also but there is one hospital (Wadsworth) that has compatible equipment to upload the information.
- There is no upfront cost. Medicount is user friendly.

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WESTFIELD TOWNSHIP TRUSTEES

- Chief will asked who the third-party would be and the cost (e-PCR agreement paragraph 2 –g) refer to letter of December 7, 2011 from Bill Thorne.

Trustee Likley made a motion to go into executive session at 10:48 am for the purpose of employee compensation and ask that Mr. Thorne and Chief Fletcher attend as well, seconded by Trustee Oiler.

Roll call: Oiler, aye; Likley, aye; Harris, aye.

Trustee Likley made a motion to resume special meeting at 11:20 am, Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye.

The discussion through executive session to use an informal tracking of off duty responses by the fire chief and using the time sheet that will be turned in to the fiscal officer at the end of each pay period.

Trustee Likley made a motion to adopt an informal tracking of the Fire Chief's time for each pay period, seconded by Trustee Oiler. Roll call: Harris, aye; Oiler, aye; Likley, aye.

WESTFIELD CENTER'S CONTRACT WITH GLORIA GLENS

- ✓ Bill found a typo in paragraph 4 the word within should be removed), paragraph 5 I doubt if it is legal but if Gloria Glens does not raise a question it will be up to Gloria Glens to raise. You must be aware that they stuck this hold harmless in and those are generally illegal but that paragraph was in the old contract as well and they signed it. The revised contract from the Village is just elaborates that both the Village of Westfield Center and the Township are joint operators of the Westfield Fire & Rescue.
- ✓ If the township chooses to implement Westfield Center's amended Gloria Glens contract, the township will vacate the contract they signed. 1. Have Village of Westfield Center sign the revised contract. 2. Take the contract to Gloria Glens and ask if they would sign it and lastly have the township sign.
- ✓ Trustee Likley will meet with the Mayor Horwedel today and ask him to correct the typo and have the Village of Westfield Center sign it and then we will take it to Gloria Glens.

CELL TOWER LEASE

- ❖ Trustee Likley had a concern with the option to purchase lease premises – unacceptable because it would bind future boards into the sale,
- ❖ Bill explained a permanent easement is just the right to use the property (page 3 #7)
- ❖ Trustee Likley: upon his review of the offer the economics are good.
- ❖ Bill wants to read this agreement all through and will let the board of trustees know what his suggestions and/or concerns are.

Fiscal officer presented 3 quotes from shredding companies to shred documents that are of no longer of administrative value after the records commission and the board of trustees have approved the disposal. The fiscal officer will decide at a later date which company to use. The quotes are very

WESTFIELD TOWNSHIP TRUSTEES

compatible. The purchase of a bigger and better shredder for the township was discussed but the board felt hiring a company would be more economical.

Trustee Oiler made a motion to adjourn at 12:00 noon, Trustee Harris seconded. Unanimous

Approved 02-20-2012